

Date of meeting: 17/11/2017



HARTLEY BROOK
PRIMARY ACADEMY
Astrea Academy Trust
INSPIRING BEYOND MEASURE

Hartley Brook Academy School Council Minutes

Guest Speaker – Mr Broomhead

Agenda Item	Focus	Detail	Headteacher / Deputy Response
1	Safeguarding Feedback	<ul style="list-style-type: none">• Passed information on to children in school• Discussed with council members and informed of where to go for a particular concern• Set up worry boxes around school entrances	
2	Health and Safety	<ul style="list-style-type: none">• Completed walk around of school building and grounds.• Identified areas of concern, including: gates around edge of school• Various equipment that needs repairing• Doors that are left open	<ul style="list-style-type: none">• Doors to have catches removed• Council to be involved with new fence
3	-	<ul style="list-style-type: none">•	
A.O.B.		<ul style="list-style-type: none">•	

Action Points

What	Who	When
Set up school worry boxes	SLT	December 2017
Be involved with new fence sorting	Core Council	December 2017
Door catches to be removed	Paul Broomhead	December 2017
Fix playground equipment	Joe Broomhead	December 2017

Date of next meeting: 8/12/2017